

S. M. Sanstha's

Saraswati Mandir Night College of Commerce & Arts

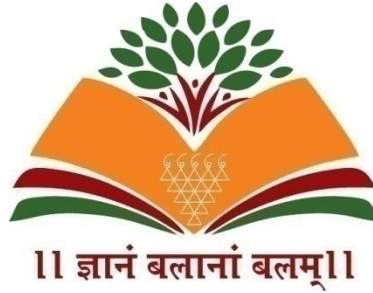
1359, Shukrawar Peth, Bajirao Road, Pune-2.

Ph. No.: 020-24486693, Fax No. 020-24433018

E-mail: smncca@rediffmail.com

Website: www.smnightcollege.org

Academic calendar for the Year 2023-24



First Term - 20/06/2023 to 31/10/2023
Second Term - 22/11/2023 to 30/04/2024

Prof. Dr. Sunil S. Shete
Principal

Monthly Planning

June 2023

| week | Business |
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| First week | <ul style="list-style-type: none"> * Admission Committee Meeting * Admission process F. Y. B.A. / B.Com. * Interviews of CHB Teachers * Declaration of Result of F. Y. B.A. / B.Com. |
| Second week | <ul style="list-style-type: none"> * Admission process F. Y. B.A. / B.Com. * Admission Process F. Y. B.A. / B.Com. |
| Third week | <ul style="list-style-type: none"> * First Term Starts from 20th June 2022 * Admission process S. Y. B. A. / B.Com. * Bridge course for F.Y. B. A & B. Com. * Admission of F.Y/S.Y. B.A/B.Com. * Preparation of Annual Report * Meeting of C.D.C. |
| Fourth week | <ul style="list-style-type: none"> * Preparation of Time table for 2023–24 * Admission of F.Y/S.Y. B.A/B.Com. * Annual Planning of Syllabus. * Bridge course for F.Y/S.Y B. A./B.Com. * Declaration of Result of S.Y. / T.Y. B.Com. |

July 2023

| week | Business |
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| First week | <ul style="list-style-type: none"> * Beginning of Classes to S.Y.B.A & B.Com. * Declaration of Result of S. Y. / T.Y. B.A. * Start the admission process F.Y/S.Y/T.Y. B.A/ B.Com / M.Com /M.A. * Allotment of Various Committees * Regular Teaching of F.Y. / S.Y. B.A & B.Com. * Orientation of students * Meeting of "Vidyarthini Munch" * Inaugural function of Staff Academy * Meeting of Student Welfare Committee * Implementation of Earn & Learn Scheme * Meeting of Exam Committee * Meeting of I.Q.A.C. with staff |
| Second week | <ul style="list-style-type: none"> * Regular Teaching * Collection of Annual Syllabus/Teaching Plans |

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| | <ul style="list-style-type: none"> * Admission of F.Y/S.Y/T.Y. B.A/B.Com/M.Com/M.A * Principal's Address to F.Y.B.A / B.Com. students * Meeting of Life Long Learning & Extension Dep. * Declaration of Results of M.A., M.Com. * Guru Purnima program |
| Third week | <ul style="list-style-type: none"> * Regular Teaching * Principal's Meeting with Staff * Meeting of Internal Ragging Committee * Admission of F.Y/S.Y/T.Y. B.A/B.Com/M.Com/M.A |
| Fourth week | <ul style="list-style-type: none"> * Regular Teaching * Admission of S.Y/T.Y. B.A/B.Com/M.Com/M.A * Filling of Re-exam forms |
| Fifth week | <ul style="list-style-type: none"> * Filling of Re-exam forms * Regular Teaching * Preparation of AQAR for the academic year 2022-23. |

*** August 2023 ***

| week | Business |
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| First week | <ul style="list-style-type: none"> * Regular Teaching * Filling of Re-exam forms * Filling Internal Exam. form of F.Y. B.A., F.Y.B.Com. * Orientation of students about Scholarships and Free ships. * Beginning of M. Com/M.A Classes. * Submission of Proposals to SPPU for various schemes & funds * Filling of University exam forms. * Lecture on Soft Skill * Lecture on Environmental Awareness |
| Second week | <ul style="list-style-type: none"> * Regular Teaching * Medical Check-up of F.Y. B.A., F.Y.B.Com. Students * Online submission of SPPU Exam Forms * Display of Re-term exam Time Table * Filling of University exam forms. * Lecture on Environmental Awareness * Meeting of I.Q.A.C. |
| Third week | <ul style="list-style-type: none"> * Regular Teaching * Cultural Program – Independence Day * Online submission of SPPU Exam Forms * Filling of University exam forms. |

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| | <ul style="list-style-type: none"> * Lecture on Environmental Awareness *Azadi Ka Amrut Mahotsav |
| Fourth week | <ul style="list-style-type: none"> * Regular Teaching * Filling of University exam forms. * Lecture on Environmental Awareness |

September 2023

| week | Business |
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| First week | <ul style="list-style-type: none"> * Parent Meet * Programme of Teacher's Day * Regular Teaching * Filling of University exam forms. * Lecture on Environmental Awareness |
| Second week | <ul style="list-style-type: none"> * Regular Teaching * Inaugural function of Commerce Association * Meeting of Exam Committee * Filling of University exam forms. * International literacy Day * Lecture on Environmental Awareness |
| Third week | <ul style="list-style-type: none"> * Regular Teaching * Meeting of Staff Academy * Filling of University exam forms. * College Foundation day (SMNCCA) * Lecture on Environmental Awareness |
| Fourth week | <ul style="list-style-type: none"> * Regular Teaching * Internal Exam. timetable display * Program of Staff Academy * Filling of University exam forms. * Lecture on Environmental Awareness |
| Fifth week | <ul style="list-style-type: none"> * Meeting of College Magazine Committee * Filling of University exam forms. * Meeting of Exam. Committee for University Exam. * Internal Exam. of F.Y./S.Y. B.A., B. Com. * Lecture on Soft Skill * Lecture on Environmental Awareness |

*** October 2023***

| week | Business |
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| First week | <ul style="list-style-type: none"> * Regular Teaching * Swachchata Abhiyan * Cultural Program- Dandia & Bhondla * Paper Assessment of Re-Term exam * Internal Exam. of F.Y./S.Y./T.Y. B.A., B. Com. |
| Second week | <ul style="list-style-type: none"> * Regular Teaching * Principal's Meeting with Staff * Meeting of Internal Ragging Committee * University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com. |
| Third week | <ul style="list-style-type: none"> * Regular Teaching * Organization of "Vachan Prerana Din" * Exam Committee Meeting for Term end Exam * University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com. * University Oct. Exam. Of M.A., M.Com. |
| Fourth week | <ul style="list-style-type: none"> * Regular Teaching * Term End Exam. Timetable Display. * University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com. * University Oct. Exam. Of M.A., M.Com. |
| Fifth week | <ul style="list-style-type: none"> * Regular Teaching * Program of Staff Academy * University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com. * University Oct. Exam. Of M.A., M.Com. |

*** November 2023***

| Week | Business |
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| First week | <ul style="list-style-type: none"> * University Oct. Exam. Of M.A., M.Com. * Principal Meeting with Staff |
| Second week | <ul style="list-style-type: none"> * Submission of Syllabus Completion |
| Third week | <ul style="list-style-type: none"> * Term End Exam. B.A., B.Com. * University Oct. Exam of M.A., M.Com. * Cultural Committee Meeting regarding College Gathering * AQAR submission for the academic year 2023-24. |
| Forth week | <ul style="list-style-type: none"> * Term End Exam. B.A., B.Com. * Meeting of Keshavsut Karandak Committee |

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| | <ul style="list-style-type: none"> * Constitution Day Program. * Meeting of Sport committee * IQAC meeting with Staff |
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*** December 2023 ***

| week | Business |
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| First week | <ul style="list-style-type: none"> * Paper Assessment of Term End Exam * SPPU M.Com Exam * Organization of Sport Competition * Organization of various indoor competitions of Cultural dept. * Cultural program - Gathering * Annual Prize Distribution Programs |
| Second week | <ul style="list-style-type: none"> * Term Vacation * SPPU Exam Online Form |
| Third week | <ul style="list-style-type: none"> * Term Vacation * SPPU Exam Online Form |
| Fourth week | <ul style="list-style-type: none"> *Term Vacation |
| Fifth Week | Commencement of the 2nd Term on 26/12/2023 |

*** January 2024 ***

| week | Business |
|--------------------|---|
| First week | <ul style="list-style-type: none"> * Regular Teaching * Meeting of CDC * Lecture On Shree Ramjannam bhumi * Meeting of I.Q.A.C. * Nirbhay kanya Yojana Abhyan |
| Second week | <ul style="list-style-type: none"> * Regular Teaching * Declaration of Term End Result * Lecture on Soft skill. |
| Third week | <ul style="list-style-type: none"> * Regular Teaching * Meeting of College Magazine Committee * Lecture on Employability & Entrepreneurship * Lecture on Soft skill. |
| Fourth week | <ul style="list-style-type: none"> * Regular Teaching * Meeting-Keshavsut Karandak Poetry competition * Workshop on Women Empowerment * Filling of University exam forms. |

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| | <ul style="list-style-type: none"> * Lecture on Soft skill. * Lectures of Environmental Awareness |
| Fifth week | <ul style="list-style-type: none"> * Alumni Meet * Cultural Program of Republican Day * Regular Teaching * Lecture on Soft skill. * Lectures of Environmental Awareness |

***February 2024 ***

| week | Business |
|--------------------|---|
| First week | <ul style="list-style-type: none"> * Regular Teaching * Filling of University exam forms. * Lecture series by Life Long Learning & Extension Dept. * Lecture on Soft skill. * Lectures of Environmental Awareness |
| Second week | <ul style="list-style-type: none"> * Regular Teaching * Meeting of College Magazine Committee * Filling of University exam forms. * Program of "Vidyarthini Munch". * Lecture: 2024: Interim Budget Analysis * Lectures of Environmental Awareness |
| Third week | <ul style="list-style-type: none"> * Regular Teaching * Filling of University exam forms. * Meeting of C.D.C. * Lecture on Soft skill. * Lectures of Environmental Awareness * Lecture series by Life Long Learning & Extension Dept -Women' Empowerment Program |
| Fourth week | <ul style="list-style-type: none"> * Regular Teaching * Filling of University exam forms. * Keshavsut Karandak competition * Dyanvardhini Lecture Series by Staff * Lectures of Environmental Awareness * Programmes of students welfare department * Certificate course in spoken English |

March 2024

| week | Business |
|--------------------|--|
| First week | <ul style="list-style-type: none"> * Regular Teaching * Internal Exam. For F.Y. B.A., F.Y.B.Com. * Filling of University exam forms. * Accounts Report preparation of Quality Improvement scheme * Dyanvardhini Lecture Series by Staff * Lectures of Environmental Awareness |
| Second week | <ul style="list-style-type: none"> * Regular Teaching * Staff academy lecture * Exam Committee Meeting – Practical & Theory University Exam. * World Women’s Day Program. * Internal Exam. For F.Y. B.A., F.Y.B.Com. * Lecture on Soft skill. * Lectures of Environmental Awareness * Accounts Report Submission to SPPU of Quality Improvement scheme * Keshavsut Smruthi Karantak |
| Third week | <ul style="list-style-type: none"> * Regular Teaching * Lectures of Environmental Awareness * Audit of the SPPU schemes * Completion of Syllabus F.Y.B.Com & B.A. * Lecture on Soft skill. * Lectures of Environmental Awareness |
| Fourth week | <ul style="list-style-type: none"> * Practical Examination of F.Y./S.Y/T.Y.B.Com * Completion of Syllabus S.Y./T.Y. B.Com & B.A. * Lectures of Environmental Awareness * Publication of Annual College Magazine - "Amhi Saraswat" |
| Fifth week | <ul style="list-style-type: none"> * Audit of the SPPU schemes * Practical Examination of F.Y./S.Y/T.Y.B.Com * Exam. of Physical Education * Annual Exam of F.Y.B.Co m / B.A * Submission of Annual reports of Various Committees |

***April 2024 ***

| Day & Date | Business |
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| First week | <ul style="list-style-type: none"> * Environmental awareness exam * Annual Exam of S.Y./T.Y. B.Com. * University Exam |
| Second week | <ul style="list-style-type: none"> * Annual Exam of S.Y./T.Y. B.A. |

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| | <ul style="list-style-type: none"> * Library Stock Taking * IQAC Meeting * M. A / M. Com Mid Term Exam |
| Third week | <ul style="list-style-type: none"> * Principal's Meeting with the Staff * Printing of College Magazine. * Annual Exam of S.Y./T.Y. B.A. * Assessment of F.Y.B.Com/B.A Answer Books |
| Fourth week | <ul style="list-style-type: none"> * Meeting of prospectus committee * Meeting of Admission Committee * Printing of Prospectus & Various forms, challans etc. |

Note:

- 1. This is tentative Academic Calendar for B.A, B. Com, M Com and M. A**
- 2. Days of programs may change.**
- 3. Date of semesters Examination will be conducted as per notification of SPPU, Pune.**