

S. M. Sanstha's

Saraswati Mandir Night College of Commerce & Arts

1359, Shukrawar Peth, Bajirao Road, Pune-2.

Ph. No.: 020-24486693, Fax No. 020-24433018

E-mail: smncca@rediffmail.com

Website: www.smnightcollege.org

Academic calendar for the Year 2021-22



॥ ज्ञानं बलानां बलम् ॥

First Term	-	15/06/2021 to 20/10/2021
Second Term	-	15/11/2021 to 30/04/2022

Dr. P. N. Shende
Principal

Monthly Planning

June 2021

Day & Date	Business
First week	<ul style="list-style-type: none"> * Admission Committee Meeting * Start the admission process F. Y. B.A. / B.Com. * Interviews of CHB Teachers * Declaration of Result of F. Y. B.A. / B.Com. * Organization of webinar of Dept. of English
Second week	<ul style="list-style-type: none"> * Start the admission process F. Y. B.A. / B.Com. * Start the admission Process F. Y. B.A. / B.Com.
Third week	<ul style="list-style-type: none"> * First Term Starts from 15th June 2021 * Start the admission process S. Y. B. A. / B.Com. * Bridge course for F.Y. B. A & B. Com. * Admission of F.Y/S.Y. B.A/B.Com. * Preparation of Annual Report * Meeting of C.D.C.
Fourth week	<ul style="list-style-type: none"> * Preparation of Time table for 2021–22 * Beginning of Classes to F.Y.B.A & B.Com. * Admission of F.Y/S.Y. B.A/B.Com. * Annual Planning of Syllabus. * Bridge course for F.Y/S.Y B. A./B.Com. * Declaration of Result of S.Y. / T.Y. B.Com.

July 2021

Day & Date	Business
First week	<ul style="list-style-type: none"> * Beginning of Classes to S.Y.B.A & B.Com. * Declaration of Result of S. Y. / T.Y. B.A. * Start the admission process F.Y/S.Y/T.Y. B.A/ B.Com / M.Com /M.A. * Allotment of Various Committees * Regular Teaching of F.Y. / S.Y. B.A & B.Com. * Orientation of students * Meeting of "Vidyarthini Munch" * Inaugural function of Staff Academy * Meeting of Student Welfare Committee * Implementation of Earn & Learn Scheme (2021-2022) * Meeting of Marathi Literature Association * Meeting of Exam Committee * Meeting of I.Q.A.C. with staff

Second week	<ul style="list-style-type: none"> * Regular Teaching * Collection of Annual Syllabus/Teaching Plans * Admission of F.Y/S.Y/T.Y. B.A/B.Com/M.Com/M.A * Principal's Address to F.Y.B.A / B.Com. students * Meeting of Life Long Learning & Extension Dep. * Meeting of Soft Skill Program * Declaration of Result of M.A.,M.Com. * Gurupournima program * Mi Bhavi Nagarsevak
Third week	<ul style="list-style-type: none"> * Regular Teaching * Principal's Meeting with Staff * Meeting of Internal Ragging Committee * Admission of F.Y/S.Y/T.Y. B.A/B.Com/M.Com/M.A * Lecture on Soft Skill
Fourth week	<ul style="list-style-type: none"> * Regular Teaching * Admission of S.Y/T.Y. B.A/B.Com/M.Com/M.A * Filling of Re-exam forms * Lecture on Soft Skill
Fifth week	<ul style="list-style-type: none"> * Filling of Re-exam forms * Regular Teaching * Lecture on Soft Skill * Lecture on Environmental Awareness

*** August 2021 ***

Day & Date	Business
First week	<ul style="list-style-type: none"> * Regular Teaching * Filling of Re-exam forms * Filling Internal Exam. form of F.Y. B.A., F.Y.B.Com. * Orientation of students about Scholarships and Free ships. * Beginning of M.Com/M.A Classes. * Submission of Proposals to SPPU for various schemes & funds * Filling of University exam forms. * Lecture on Soft Skill * Lecture on Environmental Awareness
Second week	<ul style="list-style-type: none"> * Regular Teaching * Medical Check up of F.Y. B.A., F.Y.B.Com. Students * Online submission of SPPU Exam Forms * Display of Re-term exam Time Table * Filling of University exam forms. * Lecture on Soft Skill * Lecture on Environmental Awareness * Staff academy Lectures

	* Staff academy programmer
Third week	* Regular Teaching * Cultural Program – Independence Day * Online submission of SPPU Exam Forms * Filling of University exam forms. * Lecture on Soft Skill * Lecture on Environmental Awareness
Fourth week	* Regular Teaching * Filling of University exam forms. * Lecture on Soft Skill * Lecture on Environmental Awareness

September 2021

Day & Date	Business
First week	* Parent Meet * Programme of Teacher’s Day * Regular Teaching * Filling of University exam forms. * Lecture on Soft Skill * Lecture on Environmental Awareness
Second week	* Regular Teaching * Inaugural function of Commerce Association * Meeting of Exam Committee * Filling of University exam forms. * Re-term Exam. Of B.A.,B.Com. (2013 pattern) * Lecture on Soft Skill * Lecture on Environmental Awareness * Staff academy Lectures * Staff academy programmer
Third week	* Regular Teaching * Meeting of Staff Academy * Filling of University exam forms. * Re-term Exam. Of B.A.,B.Com. (2013 pattern) * College Foundation day (SMNCCA) * Lecture on Soft Skill * Lecture on Environmental Awareness
Fourth week	* Regular Teaching * Internal Exam. timetable display * Program of Staff Academy

	<ul style="list-style-type: none"> * Filling of University exam forms. * Lecture on Soft Skill * Lecture on Environmental Awareness
Fifth week	<ul style="list-style-type: none"> * Meeting of College Magazine Committee * Filling of University exam forms. * Meeting of Exam. Committee for University Exam. * Internal Exam. of F.Y./S.Y. B.A., B. Com. * Lecture on Soft Skill * Lecture on Environmental Awareness

*** October 2021 ***

Day & Date	Business
First week	<ul style="list-style-type: none"> * Regular Teaching * Paper Assessment of Re-Term exam * Internal Exam. of F.Y./S.Y./T.Y. B.A., B. Com.
Second week	<ul style="list-style-type: none"> * Regular Teaching * Principal's Meeting with Staff * Meeting of Internal Ragging Committee * University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com.
Third week	<ul style="list-style-type: none"> * Regular Teaching * Organization of "Vachan Prerana Din" * Exam Committee Meeting for Term end Exam * University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com. * University Oct. Exam. Of M.A., M.Com.
Fourth week	<ul style="list-style-type: none"> * Regular Teaching * Term End Exam. Timetable Display. * University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com. * University Oct. Exam. Of M.A., M.Com.
Fifth week	<ul style="list-style-type: none"> * Regular Teaching * Program of Book Bank Scheme * Program of Staff Academy * University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com. * University Oct. Exam. Of M.A., M.Com.

*** November 2021***

Day & Date	Business
First week	<ul style="list-style-type: none"> * University Oct. Exam. Of M.A., M.Com. * Principal Meeting with Staff
Second week	<ul style="list-style-type: none"> * Submission of Syllabus Completion

Third week	<ul style="list-style-type: none"> * Term End Exam. B.A., B.Com. * University Oct. Exam of M.A., M.Com. * Cultural Committee Meeting regarding College Gathering
Forth week	<ul style="list-style-type: none"> * Term End Exam. B.A., B.Com. * Meeting of Keshavsut Karandak Committee * Constitution Day Program. * Meeting of Sport committee * IQAC meeting with Staff

*** December 2021 ***

Day & Date	Business
First week	<ul style="list-style-type: none"> * Paper Assessment of Term End Exam * SPPU M.Com Exam * Organization of Sport Competition * Organization of various indoor competitions of Cultural dept. * Cultural program - Gathering * Annual Prize Distribution Programs * Submission of AQAR of 2021-22
Second week	<ul style="list-style-type: none"> * Term Vacation * SPPU Exam Online Form
Third week	<ul style="list-style-type: none"> * Term Vacation * SPPU Exam Online Form
Fourth week	<ul style="list-style-type: none"> *Term Vacation
Fifth Week	<ul style="list-style-type: none"> * Term Vacation

*** January 2022 ***

Day & Date	Business
First week	<ul style="list-style-type: none"> * Commencement of the 2nd Term on 15/11/2021 * Regular Teaching * Meeting of Internal Ragging Committee * Meeting of I.Q.A.C.
Second week	<ul style="list-style-type: none"> * Regular Teaching * Declaration of Term End Result * Lecture on Soft skill.
Third week	<ul style="list-style-type: none"> * Regular Teaching * Meeting of College Magazine Committee * Lecture on Employability & Entrepreneurship * Lecture on Soft skill.

Fourth week	<ul style="list-style-type: none"> * Regular Teaching * Staff academy lecture * Workshop on Women Empowerment * Filling of University exam forms. * Lecture on Soft skill. * Lectures of Environmental Awareness
Fifth week	<ul style="list-style-type: none"> * Alumni Meet * Cultural Program of Republican Day * Regular Teaching * Marathi Vāṅgamaya Mandal's Program. * Lecture on Soft skill. * Lectures of Environmental Awareness

February 2022

Day & Date	Business
First week	<ul style="list-style-type: none"> * Regular Teaching * Filling of University exam forms. * Lecture series by Life Long Learning & Extension Dept. * Lecture on Soft skill. * Lectures of Environmental Awareness
Second week	<ul style="list-style-type: none"> * Regular Teaching * Meeting of College Magazine Committee * Filling of University exam forms. * Program of "Vidyarthini Munch". * Lecture on Soft skill. * Lectures of Environmental Awareness
Third week	<ul style="list-style-type: none"> * Regular Teaching * Filling of University exam forms. * Meeting of C.D.C. * Lecture on Soft skill. * Lectures of Environmental Awareness * L=h;kps LokLFk efgyk lcyhdj.k
Fourth week	<ul style="list-style-type: none"> * Regular Teaching * Filling of University exam forms. * Keshavsut Karandak competition * Lecture on Soft skill. * Lectures of Environmental Awareness * Programmes of students welfare department * Certificate course in spoken English

March 2022

Day & Date	Business
First week	<ul style="list-style-type: none">* Regular Teaching* Internal Exam. For F.Y. B.A., F.Y.B.Com.* Filling of University exam forms.* Accounts Report preparation of Quality Improvement scheme* Lecture on Soft skill.* Lectures of Environmental Awareness
Second week	<ul style="list-style-type: none">* Regular Teaching* Staff academy lecture* Exam Committee Meeting – Practical & Theory University Exam.* World Women’s Day Program.* Internal Exam. For F.Y. B.A., F.Y.B.Com.* Lecture on Soft skill.* Lectures of Environmental Awareness* Accounts Report Submission to SPPU of Quality Improvement scheme* Keshavsut Smruthi Karantak
Third week	<ul style="list-style-type: none">* Regular Teaching* Lecture on Soft skill.* Lectures of Environmental Awareness* Audit of the SPPU schemes* Completion of Syllabus F.Y.B.Com & B.A.* Lecture on Soft skill.* Lectures of Environmental Awareness
Fourth week	<ul style="list-style-type: none">* Practical Examination of F.Y./S.Y/T.Y.B.Com* Completion of Syllabus S.Y./T.Y. B.Com & B.A.* Lecture on Soft skill.* Lectures of Environmental Awareness* Publication of Annual College Magazine - "Amhi Saraswat"
Fifth week	<ul style="list-style-type: none">* Audit of the SPPU schemes* Practical Examination of F.Y./S.Y/T.Y.B.Com* Exam. of Physical Education* Annual Exam of F.Y.B.Com/ B.A* Submission of Annual reports of Various Committees

***April 2022 ***

Day & Date	Business
First week	* Environmental awareness exam * Annual Exam of S.Y./T.Y. B.Com. * University Exam
Second week	* Annual Exam of S.Y./T.Y. B.A. * Library Stock Taking * IQAC Meeting * M. A / M. Com Mid Term Exam
Third week	* Principal's Meeting with the Staff * Printing of College Magazine. * Annual Exam of S.Y./T.Y. B.A. * Assessment of F.Y.B.Com/B.A Answer Books
Fourth week	* Meeting of prospectus committee * Meeting of Admission Committee * Printing of Prospectus & Various forms, challans etc.

May 2022

Day & Date	Business
First week	* University Exam. M.A.
Second week	* University Exam M.Com * Debate competition on Social Media a curse or a blessing competition
Third week	-----
Fourth week	* CDC Meeting * Declaration of Results of F.Y.B.Com/ B.A
Fifth week	-----