

**S. M. Sanstha's**

**Saraswati Mandir Night College of Commerce & Arts**

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## **Academic calendar for the Year 2019-20**



**॥ ज्ञानं बलानां बलम् ॥**

First Term	-	15/06/2019 to 24/10/2019
Second Term	-	20/11/2019 to 30/04/2020

Dr. P. N. Shende  
Principal

## Monthly Planning

**\*June 2019\***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	<ul style="list-style-type: none"><li>* Admission Committee Meeting</li><li>* Sale of Forms for F. Y. B. Com. / B.A.</li><li>* Interviews of CHB Teachers</li><li>* Declaration of Result of F. Y. B.A. / B.Com.</li></ul>
<b>Second week</b>	<ul style="list-style-type: none"><li>* Sale of Forms for F. Y. B. Com / B.A.</li><li>* Admission of F. Y. B. Com / B.A.</li></ul>
<b>Third week</b>	<ul style="list-style-type: none"><li>* First Term Starts from 15<sup>th</sup> June 2019</li><li>* Sale of Forms for S. Y. B. A. / B.Com.</li><li>* Bridge course for F.Y. B. A &amp; B. Com.</li><li>* Admission of F.Y/S.Y. B.A/B.Com.</li><li>* Preparation of Annual Report</li><li>* Meeting of C.D.C.</li></ul>
<b>Fourth week</b>	<ul style="list-style-type: none"><li>* Preparation of Time table for 2019–20</li><li>* Beginning of Classes to F.Y.B.A &amp; B.Com.</li><li>* Admission of F.Y/S.Y. B.A/B.Com.</li><li>* Annual Planning of Syllabus.</li><li>* Bridge course for F.Y/S.Y B. Com/B.A.</li><li>* Declaration of Result of S.Y. / T.Y. B.Com.</li></ul>

**\*July 2019\***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	<ul style="list-style-type: none"><li>* Beginning of Classes to S.Y.B.A &amp; B.Com.</li><li>* Declaration of Result of S. Y. / T.Y. B.A.</li><li>* Admission of F.Y/S.Y/T.Y. B.A/B.Com/M.Com/M.A.</li><li>* Allotment of Various Committees</li><li>* Regular Teaching of F.Y. / S.Y. B.A &amp; B.Com.</li><li>* Orientation of students</li><li>* Meeting of "Vidyarthini Munch"</li></ul>

	<ul style="list-style-type: none"> <li>* Inaugural function of Staff Academy</li> <li>* Meeting of Student Welfare Committee</li> <li>* Earn &amp; Learn Scheme (July 2019 to Feb. 2020)</li> <li>* Meeting of Marathi Literature Association</li> <li>* Meeting of Exam Committee</li> <li>* Meeting of I.Q.A.C.</li> </ul>
<b>Second week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Collection of Annual Syllabus/Teaching Plans</li> <li>* Admission of F.Y/S.Y/T.Y. B.A/B.Com/M.Com/M.A</li> <li>* Principal's Address to F.Y.B.A / Com.</li> <li>* Seminar of Life Long Learning &amp; Extension Dep.</li> <li>* Meeting of Soft Skill Program</li> <li>* Declaration of Result of M.A.,M.Com.</li> </ul>
<b>Third week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Principal's Meeting with Staff</li> <li>* Admission of F.Y/S.Y/T.Y. B.A/B.Com/M.Com/M.A</li> <li>* Gurupurnima program</li> <li>* Meeting of S.M.S.'s Century Festival Pogram</li> <li>* Lecture on Soft Skill</li> </ul>
<b>Fourth week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Admission of S.Y/T.Y. B.A/B.Com/M.Com/M.A</li> <li>* Filling of Re-exam forms</li> <li>* Lecture on Soft Skill</li> </ul>
<b>Fifth week</b>	<ul style="list-style-type: none"> <li>* Filling of Re-exam forms</li> <li>* Internal Exam. For F.Y. B.A., F.Y.B.Com.</li> <li>* Lecture on Soft Skill</li> </ul>

**\* August 2019 \***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	<ul style="list-style-type: none"> <li>* S.M.S.'s Century Festival Program.</li> <li>* Regular Teaching</li> <li>* Filling of Re-exam forms</li> <li>* Orientation of students about Scholarships and Freeships.</li> <li>* Beginning of M.Com/M.A Classes.</li> <li>* Medical Check up of F.Y.B.Com/B.A Students</li> <li>* Submission of all SPPU Depts. Proposal for various schemes and funds</li> <li>* Filling of University exam forms.</li> </ul>

	* Lecture on Soft Skill
<b>Second week</b>	* Regular Teaching * Online submission of SPPU Exam Forms * Display of Re-term exam Time Table * Filling of University exam forms. * Lecture on Soft Skill
<b>Third week</b>	* Regular Teaching * Cultural Program – Independence Day * Online submission of SPPU Exam Forms * Filling of University exam forms. * Lecture on Soft Skill
<b>Fourth week</b>	* Regular Teaching * Filling of University exam forms. * Lecture on Soft Skill
<b>Fifth week</b>	* Parent Meet * Filling of University exam forms. * Internal Exam. For F.Y. B.A., F.Y.B.Com. * Lecture on Soft Skill

**\*September 2019\***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	* Regular Teaching * Programme of Teacher's Day * Inaugural function of Commerce Association * Meeting of Exam Committee * Filling of University exam forms. * Re-term Exam. Of B.A.,B.Com. (2013 pattern) * Lecture on Soft Skill
<b>Second week</b>	* Regular Teaching * Meeting of Staff Academy * Filling of University exam forms. * Re-term Exam. Of B.A.,B.Com. (2013 pattern) * Program of English Dept. * Lecture on Soft Skill
<b>Third week</b>	* Regular Teaching

	<ul style="list-style-type: none"> <li>* College Foundation day (SMNCCA)</li> <li>* Program of Staff Academy</li> <li>* Filling of University exam forms.</li> <li>* Lecture on Soft Skill</li> </ul>
<b>Fourth week</b>	<ul style="list-style-type: none"> <li>* Meeting of College Magazine Committee</li> <li>* Filling of University exam forms.</li> <li>* Meeting of Exam. Committee for University Exam.</li> <li>* Internal Exam. For F.Y. B.A., F.Y.B.Com.</li> <li>* Lecture on Soft Skill</li> </ul>

**\* October 2019 \***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Paper Assessment of Re-Term exam</li> <li>* University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com.</li> </ul>
<b>Second week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Principal's Meeting with Staff</li> <li>* University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com.</li> </ul>
<b>Third week</b>	<ul style="list-style-type: none"> <li>* Organization of "Vachan Prerana Din &amp; Granth Dindi"</li> <li>* Program of Book Bank Scheme</li> <li>* Program of Staff Academy.</li> <li>* Exam Committee Meeting for Term end Exam</li> <li>* Submission of Syllabus Completion</li> <li>* University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com.</li> <li>* University Oct. Exam. Of M.A., M.Com.</li> </ul>
<b>Fourth week</b>	<ul style="list-style-type: none"> <li>* Term End Exam. Timetable Display.</li> <li>* University Oct. Exam of F.Y./S.Y./T.Y. B.A., B. Com.</li> <li>* University Oct. Exam. Of M.A., M.Com.</li> <li>* Organization of Diwali Faral</li> </ul>
<b>Fifth week</b>	<ul style="list-style-type: none"> <li>* Diwali Vacation</li> </ul>

**\* November 2019\***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	* Diwali Vacation
<b>Second week</b>	* Diwali Vacation
<b>Third week</b>	* Commencement of the 2nd Term on 20/11/2019 * Term End Exam. B.A., B.Com. * University Oct. Exam of M.A., M.Com.
<b>Forth week</b>	* Term End Exam. B.A., B.Com. * Meeting of Keshavsut Karandak Committee * Principal Meeting with Staff * University Oct. Exam of M.A., M.Com.

**\* December 2019 \***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	* Regular Teaching. * Paper Assessment of Term End Exam * Cultural Committee Meeting regarding College Gathering * SPPU M.Com Exam * Lecture on Soft skill.
<b>Second week</b>	* Regular Teaching. * SPPU Exam Online From * Lectures of Environmental Awareness * Meeting of Sport committee * Constitution Day Program. * Lecture on Soft skill.
<b>Third week</b>	* Regular Teaching * Lectures of Environmental Awareness * Organization of Sport Competition * Organization of various indoor competitions of Cultural dept.

<b>Fourth week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Annual Prize Distribution Programs</li> <li>* Cultural program - Gathering</li> <li>* Lectures of Environmental Awareness</li> </ul>
<b>Fifth week</b>	<ul style="list-style-type: none"> <li>* Internal Exam. For F.Y. B.A., F.Y.B.Com.</li> <li>* Meeting of I.Q.A.C.</li> </ul>

**\* January 2020 \***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Lectures of Environmental Awareness</li> <li>* Program of "Vidyarthini Munch".</li> <li>* Lecture on Soft skill.</li> </ul>
<b>Second week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Declaration of Term End Result</li> <li>* Lectures of Environmental Awareness</li> <li>* Meeting of "Life Long Learning &amp; Extension Dept." for State Level Seminar.</li> <li>* Lecture on Soft skill.</li> </ul>
<b>Third week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Lectures of Environmental Awareness</li> <li>* Meeting of College Magazine Committee</li> <li>* Lecture on Employability &amp; Entrepreneurship</li> <li>* Lecture on Soft skill.</li> </ul>
<b>Fourth week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Staff academy lecture</li> <li>* Lectures of Environmental Awareness</li> <li>* Workshop on Women Empowerment</li> <li>* Filling of University exam forms.</li> <li>* M.O.U. among multiple institution.</li> <li>* Lecture on Soft skill.</li> </ul>
<b>Fifth week</b>	<ul style="list-style-type: none"> <li>* Alumni Meet</li> <li>* Regular Teaching</li> <li>* Lectures of Environmental Awareness</li> <li>* Filling of University exam forms.</li> <li>* Internal Exam. For F.Y. B.A., F.Y.B.Com.</li> <li>* Lecture on Soft skill.</li> </ul>

## **\*February 2020\***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	<ul style="list-style-type: none"><li>* Regular Teaching</li><li>* Lectures of Environmental Awareness</li><li>* Filling of University exam forms.</li><li>* Lecture series by Life Long Learning &amp; Extension Dept.</li><li>* Meeting for State Level Seminar.</li><li>* Lecture on Soft skill.</li></ul>
<b>Second week</b>	<ul style="list-style-type: none"><li>* Regular Teaching</li><li>* Lectures of Environmental Awareness</li><li>* Meeting of College Magazine Committee</li><li>* Filling of University exam forms.</li><li>* State Level Seminar on - National New Education Policy.</li><li>* Lecture on Soft skill.</li></ul>
<b>Third week</b>	<ul style="list-style-type: none"><li>* Regular Teaching</li><li>* Filling of University exam forms.</li><li>* Meeting of C.D.C.</li><li>* Lecture on Soft skill.</li></ul>
<b>Fourth week</b>	<ul style="list-style-type: none"><li>* Regular Teaching</li><li>* Filling of University exam forms.</li><li>* Internal Exam. For F.Y. B.A., F.Y.B.Com.</li><li>* Keshavsut Karandak competition</li><li>* Marathi Vāṅgamaya Mandal's Program.</li><li>* Lecture on Soft skill.</li></ul>

## **\*March 2020\***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	<ul style="list-style-type: none"><li>* Regular Teaching</li><li>* Filling of University exam forms.</li><li>* Exam Committee Meeting – Practical &amp; Theory University Exam.</li><li>* Exam. of Physical Education</li><li>* Completion of Syllabus F.Y.B.Com &amp; B.A</li><li>* Accounts Report Submission to SPPU of Quality Improvement scheme</li><li>* World Women's Day Program.</li></ul>



	<ul style="list-style-type: none"> <li>* Publication of Annual College Magazine - "Amhi Saraswat"</li> <li>* Lecture on Soft skill.</li> </ul>
<b>Second week</b>	<ul style="list-style-type: none"> <li>* Regular Teaching</li> <li>* Practical Examination of F.Y./S.Y/T.Y.B.Com</li> <li>* Completion of Syllabus S.Y./T.Y. B.Com &amp; B.A</li> <li>* Exam. of Physical Education</li> <li>* Environmental awareness exam</li> <li>* Annual Exam of F.Y.B.Com/ B.A</li> <li>* Audit of the SPPU schemes</li> </ul>
<b>Third week</b>	<ul style="list-style-type: none"> <li>* Practical Examination of F.Y./S.Y/T.Y.B.Com</li> <li>* Annual Exam of F.Y.B.Com/ B.A</li> </ul>
<b>Fourth week</b>	<ul style="list-style-type: none"> <li>* Annual Exam of S.Y./T.Y. B.Com.</li> <li>* Audit of the SPPU schemes</li> </ul>
<b>Fifth week</b>	<ul style="list-style-type: none"> <li>* University Exam</li> <li>* Submission of Annual reports of Various Committees</li> <li>* Annual Exam of S.Y./T.Y. B.Com.</li> </ul>

**\*April 2020 \***

<b>Day &amp; Date</b>	<b>Business</b>
<b>First week</b>	<ul style="list-style-type: none"> <li>* Library Stock Taking</li> <li>* Annual Exam of S.Y./T.Y. B.A.</li> <li>* IQAC Meeting</li> </ul>
<b>Second week</b>	<ul style="list-style-type: none"> <li>* Meeting of prospectus committee</li> <li>* Assessment of F.Y.B.Com/B.A Answer Books</li> <li>* M. A / M. Com Mid Term Exam</li> <li>* Annual Exam of S.Y./T.Y. B.A.</li> </ul>
<b>Third week</b>	<ul style="list-style-type: none"> <li>* Principal's Meeting with the Staff</li> <li>* Printing of College Magazine.</li> </ul>
<b>Fourth week</b>	<ul style="list-style-type: none"> <li>* Meeting of Admission Committee</li> <li>* Printing of Prospectus &amp; Various forms, challans etc.</li> </ul>

**\*May 2020\***

<b>Day &amp; Date</b>	<b>Business</b>
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<b>First week</b>	*Annual Exam. M.A.
<b>Second week</b>	* Annual Exam M.Com
<b>Third week</b>	-----
<b>Fourth week</b>	* CDC Meeting * Declaration of Results of F.Y.B.Com/ B.A
<b>Fifth week</b>	-----