



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SARASWATI MANDIR NIGHT COLLEGE OF COMMERCE AND ARTS
Name of the head of the Institution	Dr. P. N. Shende
Designation	Principal
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	02024433018
Mobile no.	9822775623
Registered Email	smncca@rediffmail.com
Alternate Email	smncceo@gmail.com
Address	1359, Shukrawar Peth, Bajirao Raod,
City/Town	Pune
State/UT	Maharashtra
Pincode	411002

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Prof. Vinay Shripad Bodas</b>
Phone no/Alternate Phone no.	<b>02024433018</b>
Mobile no.	<b>8888858940</b>
Registered Email	<b>vinaybodas@gmail.com</b>
Alternate Email	<b>smncceo@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.smnightcollege.org/Naac.html">http://www.smnightcollege.org/Naac.html</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.smnightcollege.org/Naac.html">http://www.smnightcollege.org/Naac.html</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>2</b>	<b>B</b>	<b>2.28</b>	<b>2017</b>	<b>30-Oct-2017</b>	<b>29-Oct-2022</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Dec-2005</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Book Bank Facility for Students</b>	<b>04-Dec-2018 120</b>	<b>11</b>

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	Minor Project	MSCW	2018 365	125000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Book Bank Facility for Students On Line Question Bank Facility for Students Book Review by Teachers API Verification of Previous Year

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Development Committee	22-Feb-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	08-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College has been using On Line Management Information System MISPACK Online Admissions of the college are done through this system. Hall Tickets of the Examinations are generated through this system Results of F. Y. B. Com and F. Y. B. A are prepared through this system Student database is generated through this system

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

? All the teachers of all the faculties from the college prepare Teaching Plan and Academic Calendar at the beginning of the academic year. ? Compliance of academic calendar and syllabus completion report is also submitted to IQAC through heads of the departments at the end of the academic year. ? Time - Table monitoring committee pays attention to the strict adherence of the time-table.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>A Course in Environment Awareness</b>	01/03/2019	210
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>MCom</b>		32
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<b>The teacher is advised to follow the suggestions given by the authorities regarding improvement in various aspects of teaching.</b>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>MCom</b>	<b>Banking &amp; Finance</b>	120	76	76
<b>MA</b>	<b>Marathi</b>	120	8	8
<b>BCom</b>	<b>Banking &amp;</b>	720	504	504

	Finance, Cost & Works Accounting			
BA	Marathi & Economics	360	207	207
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	711	84	13	0	1

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
13	13	1	1	0	0

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[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

m 500 words) ? Yes, ? All the Teachers try to solve their issues from the parental role. ? Many students are provided with financial assistance to pay examination fees, bus pass fees, tuition fees etc. ? Slow learners are guided by concerned teachers to improve their performance in the examination. Students are informed about various free ships and scholarships by the teachers. ? Economically weaker students are introduced to Earn and Learn scheme in the college.. ? Students are guided regarding preparations for various competitive examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
795	13	1 :62

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	13	1	0	6

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per Savitribai Phule Pune University, College has appointed College Examination Officer as a mediator between the Students and University. In College we have Separate Examination Committee to organize the various examinations smoothly. College conducts every year internal assessments and term end exam for different courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

? Academic calendar is prepared at the institutional level. ? Internal Examinations and all other activities in the college are organized accordingly. ? Academic calendar of the college is displayed on college website. ? Various co-curricular and extra-curricular activities are also conducted in the college with strict adherence to the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[Results of F. Y. B.Com and F. Y. B. A. are displayed on college website.](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA		37	25	67.56
	BCom		80	21	26.25
	MA		7	7	100
	MCom		32	32	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[such survey is not conducted by the institute.](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	M.S.C.W	125000	125000
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	History	2	5.75
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	2
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	2	3
Presented papers	2	0	1	0
Resource persons	0	0	1	1
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Keshavsut Poetry Competition and Workshop	Students Welfare Dept., SPPU	1	150
Disaster Management Workshop	Students Welfare Dept., SPPU	1	98
Earn And Learn Scheme	Students Welfare Dept., SPPU	1	5
Babasaheb Jaykar Lecture Series	Dept. of Extra Mural SPPU	1	84
Competitive Exam. Guidance Workshop	Lifelong Learning Extension, SPPU	1	58
Employment, Enterprenurship Workshop	Lifelong Learning Extension, SPPU	1	66
Skill Development Workshop	Lifelong Learning Extension, SPPU	1	100
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Essay Competition	Pt. Deendayal Vikas Vahini, Pune	Schemes of Central Government	1	21
Gender Issue	Students Welfare Dept., SPPU	Debate Competition - Love Marriage V/s Arrange Marriage	1	96
Gender Issue	Students Welfare Dept., SPPU	Nirbhay Kanya Abhiyan	1	175
Gender Issue	Lifelong Learning Extension, SPPU	Women Empowerment Workshop	1	57
Health Awareness	Lifelong Learning Extension, SPPU	Women Health Workshop	1	77
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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participated under MoUs

No Data Entered/Not Applicable !!!

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation

Budget utilized for infrastructure development

No Data Entered/Not Applicable !!!

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
MISPACK	Partially	NIL	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6964	987089	27	6108	6991	993197
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	14	0	7	0	0	7	3	0	4

Added	0	0	0	0	0	0	0	0	0
Total	14	0	7	0	0	7	3	0	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

612 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As and when need arises, requisition is submitted to the Management for augmenting physical infrastructure. After analysing current availability. The Management regularly reviews the maintenance of infrastructure. The policy of college management is to provide quality education to the students. To inculcate effective teaching and learning process, the policy focuses towards providing necessary and better infrastructure. The college has considerable improvement in the infrastructure and the learning resources that has created a conducive environment for the overall development of the learners making it a learner centric institution. The whole college campus is under CCTV surveillance which is monitored regularly. The college has enough class rooms. College has upgraded the auditorium for conducting National and International Conferences, Seminars, Workshops and Cultural Programs etc. Our college has a Central Library. Library is enriched with sufficient number of books, Journals and Magazines. The library has well organized mechanism to collect feedback from the students for improving the library services. Book Bank facility is also available in the library for the student. The institute maintains clean campus with solar power grid installation. The institution has appointed staff to maintain cleanliness in the campus. Safe Drinking Water facility is available through Water Cooler. A common Room facility is also available in the college.

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	20	B. Com	Commerce	Saraswati Mandir Night College of Commerce and Arts, Pune	M. Com
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Sports at the time of Annual Social Gathering	College	36
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	0	0	NIL	NIL
2018	NIL	International	0	0	NIL	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Five students of the college participated in Earn and Learn Scheme of the College. ? They worked in office and Library of the college. They did work in maintaining records in the library, data entry work in the office etc. ? The amount spent on this scheme is Rs. was received from the university and college has spent Rs.29,000. ? Student Welfare department takes initiative in conducting the elections of Student Council.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has established well designed systems of delegation of authority. Under this system the principal delegates different activities to the nature of job and type of contribution. The college delegates authority by appointing a coordinator of the unit development and committees. Coordinators have been given operational autonomy and freedom to organize and implement the programs and undertake decisions. The colleges authority has decentralized the college governance by decentralizing the administration.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college is governed by the curriculum of the university of Savitribai Phule Pune University, So there is not much scope for the college to develop the curriculum in their own.</p> <p>The college teachers participated in the workshop of curriculum restructure organised by the Savitribai Phule Pune University. The college teachers introduces some ideas within the curriculum to make it more effective regarding content delivery.</p>
Teaching and Learning	<p>The college has its own strategise to improve teaching and learning. It follows a student centric approach and hence encourages self learning .</p> <p>Adoption of ICT learning process as well.</p>
Examination and Evaluation	<p>The U.G And P.G Sections are governed by Savitribai Phule Pune University. So the college has to follow the pattern of examination set by the Savitribai Phule Pune University Strictly.</p> <p>However, the College has designed a various number of internal evaluation processes including continuous evaluation thereby class test, tutorials for P. G. classes.</p>
Research and Development	<p>IQAC successfully encouraged faculty members to participate in research activities and seminar/conferances and present and public research paper college also has research committee for facilitating research culture. The Teachers are encouraged to pursue M.Phill, Ph.D and false up research projects.</p>
Human Resource Management	<p>The Management and Principal encourages their staff to attend seminars, conference, workshop, orientation, refresher etc Programme. The duties and responsibilities assigned during various events make the teaching and nonteaching staff more capable and responsible. The participative management strategy help in grooming a culture of integrity and a sense of belongingness</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The Management and Principal encourages their staff to attend seminars, conference, workshop, orientation,</p>

	refresher etc Programme
Industry Interaction / Collaboration	The college organizes workshop seminars and guest lectures regarding entrepreneur skills and to increase employability of the students. Students visit lonawala co- operative Bank to understand the Practical work of Banking system
Admission of Students	admission for both and P.G level on the basis of first come first basis Strictly procedure of admission the college strictly observed of Govt, rules for all types or reserved categories.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Website of Saraswati Mandir Night College of Commerce Atrs.
Administration	Mispack software has been in the college administration
Finance and Accounts	Tally software has been used to maintain college accounts. Reception of salary grant from govt through HTE system. College used online salary payment system for regular employees.
Student Admission and Support	Online admission for both U.G and P.G level students on the basis of first come first.
Examination	The college teachers has been sent question papers of internal examination via email. Remaining all activities regarding examination are based on guidelines of Savitribai Phule Pune University

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF for permanent staff and PF for temporary staff.	GPF for permanent staff and PF for temporary staff.	Scholarship, free health checkup, student insurance, Earn and learn scheme.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The financial audit is done by Chartered Accountant and their team. All the financial statement of the institute are openly presented before the audit team as soon as the financial year ends. Receipt and payment account, income and expenditure accounts, balance sheet, Bank Statement, Cash balance, Various funds etc. are presented before team after the audit work the auditors provide the final report of the financial year which gives the true and fair view in conformity of the account's. the auditors appreciate the Account section and also give suggestion for the better functioning for the next financial year. The Savitribai Phule Pune University offers the financial assistant for the organisation of various activities. The utilisation certificate with audit prepared for every activity. Every year the institution conducts internal audit regularly to have the true and fair accounting of the institution.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Various Departments of Savitribai Phule Pune University	193732	To conduct various extension activities
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC of Savitribail Phule Pune University	Yes	Principal
Administrative	No		Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

01
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6.5.3 – Development programmes for support staff (at least three)

0
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) College sick proposal with SPPU to start P.G in Eco from the Academic year 2019-20. 2) Apply for Third Division for B. Com course and 2nd Division for B. A. course. 3) 3. Encouragement for use of ICT as a teaching method
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Book Presentation in the staff academy	29/06/2018	16/08/2018	28/02/2019	12
2018	Yashogatha	29/06/2018	07/09/2018	07/09/2018	60

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate Competition and Workshop on Arrange Marriage or	21/01/2019	21/01/2019	24	72

Love Marriage

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

In the year 2016, the Institute has installed Rooftop Solar Energy System with 28 Panels. As per Syllabus of SPPU, Pune, College has conducted Environment Awareness Course for S.Y.B.Com B.A. classes.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities

Yes/No

Number of beneficiaries

No Data Entered/Not Applicable !!!

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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No Data Entered/Not Applicable !!!

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus for students	06/06/2018	The College follows the code of conduct of UGC, State Government, Savitribai Phule Pune University and the Parent Institue Saraswati Mandir Sanstha. As per SPPU Guidelines the institue elaborate code of conduct for the students in the Prospectus every year. It is displayed on the Notice Board in the Campus. Similarly the Principal explains the code of Conduct in his address speech.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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No Data Entered/Not Applicable !!!

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institute installed a Rooftop Solar Pannel System in the year 2016, results in saving in Carbon emission of 10,000 kg. per annum. In the institute everyone swich off the lights, fans and other electircal and electronic equipments when not in use We use one side used papers

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practice 1 To Provide Education to the Socio-economically deprived section of the society Objectives 1) To impart quality higher education to working and disadvantaged students. 2) To explore the best possible way for students progression. 3) To act as a catalyst for empowering students to become better human beings with their spirit of nationality. 4) To strengthen the students abilities for the overall development of their personality Best Practice No 2 Keshavsut Karandak Poetry Competition Objectives - 1) To develop students poetic and literary creativity and skills 2) To promote and create awareness about Marathi Poetry among students. 3) To provide training of various forms of Marathi Poetry through the workshop. 4) To provide a platform for the amateur student poets. 5) To provide access for interaction between amateur poets and renowned poets in Marathi and bridge the gap and increase the confidence level of amateurs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As an educational institute, we have staff and students from diverse background with different orientations and capabilities. Being a night college, most of the students in our college are from working class, working in day time to earn for themselves and their families. We act as catalyst for empowering these students to become better human beings with the spirit of nationality.

Provide the weblink of the institution

<http://www.smnightcollege.org>

## 8. Future Plans of Actions for Next Academic Year

To Start M.A. (Economics) Course To Start additional Division at UG level for B. Com and B. A. Courses To Start Research Centre